



## TEXAS DEPARTMENT OF AGRICULTURE COMMISSIONER SID MILLER

Email application and résumé to [Grants@TexasAgriculture.gov](mailto:Grants@TexasAgriculture.gov) by February 1, 2024

### **TEXAS SPECIALTY CROP BLOCK GRANT REVIEW COMMITTEE PARTICIPATION**

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Texas Specialty Crop Block Grant (SCBG) Technical Review Committee (TRC) members are required to review, score, and provide written feedback for all assigned grant proposals by the stated deadline using the web based TDA-GO grants management system. The TRC will meet one time using an on-line platform (details to be provided) to acquaint you with the review process.

**Please carefully review the schedule below for any potential conflicts:**

- Meeting 1 (Virtual): Introduction and Overview: Tuesday, **February 20, 2024**
- Proposal reviews due: Friday, **March 29, 2024**

### **APPLICATION INSTRUCTIONS**

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To apply, please fill out SCBG TRC Application Form and submit to [Grants@TexasAgriculture.gov](mailto:Grants@TexasAgriculture.gov) along with a Résumé /CV by **February 1, 2024**.

### **FAIR COMPETITION AND CONFLICT OF INTEREST**

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TRC members are allowed to submit grant applications to the Specialty Crop Block Grant Program. However, to maintain the integrity of the competitive process, the Texas Department of Agriculture discourages TRC members from serving on any funding category subcommittee to which they or their employer will submit a proposal, as well as any funding category subcommittee where conflicts of interest are likely to occur.

A conflict of interest may occur if a TRC member:

- Has served as an advisor/advisee of an applicant;
- Has collaborated with an applicant;
- Is currently affiliated with, previously employed by, or is being considered for employment by an applicant;
- Holds a personal/familial relationship with an applicant; or
- Has participated in a consulting/financial arrangement with an applicant.

TRC members are required to notify Specialty Crop Block Grant Program staff if they are involved in or have a conflict of interest with any grant applications in order to be recused from review. TRC members will be required to complete a Conflict of Interest and Non-Disclosure Agreement.

### **INTERNET ACCESS AND SOFTWARE COMPATIBILITY**

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*Reliable internet access is integral to the TRC process.* Important communications from Specialty Crop Block Grant Program staff will be sent to TRC members via email. TRC members will be required to review proposals using the TDA-GO online system.